

**NEW YORK STATE REQUIREMENTS FOR
NON-TEACHER COACHES 2018-19**
 PROVIDED BY THE GENESEE VALLEY EDUCATIONAL PARTNERSHIP
 REGIONAL CERTIFICATION OFFICE, 80 MUNSON STREET, LEROY, NY 14482 585-344-7931

To be eligible to coach high school sports as a non-teacher (whether paid OR volunteer) a license is required through the NYSED TEACH online system (www.highered.nysed.gov/tcert/teach/). The fee of \$50 for each sport must be paid to the State as part of the online process. Genesee Valley Regional Certification Office (RCO) serves component districts covered by: Genesee Valley Educational Partnership; Wayne Finger Lakes BOCES and Monroe 2 BOCES. Coaching applications are evaluated through GVEP (be sure to select "Genesee Valley BOCES") to complete the evaluation).

TEMPORARY COACHING LICENSES - License issued for one year (\$50 fee)

- **1st Year Coaches** must apply for a "**Temporary Coaching License**." Requirements include:
 - Fingerprint Clearance through TEACH – contact MorphoTrust at www.identoGo.com (call 877-472-6915)- Service Code for registration: **14ZGQT**
 - First Aid -- must meet NYSED course outline and requirement for **Initial** training (must include last 4 digits of SSN and DOB)
 - CPR -- must meet NYSED course outline and requirement for **Initial** training (must include last 4 digits of SSN and DOB)
 - "School Violence Prevention and Intervention Workshop (Project Save)" -- workshop is completed online through a NYSED approved provider
 - "Identification and Reporting of Child Abuse and Maltreatment Workshop" – workshop completed online through a NYSED approved provider
 - "Dignity for All Students Act" (DASA Bullying Training) – training through NYSED approved providers (Section V is an approved provider)
 - School District Recommendation (Superintendent’s statement must be entered by district)
- **2nd Year Coaches** must apply for a "**Temporary Coaching License 1st Renewal**." Requirements: First Aid, CPR and School District recommendation.
- **Candidates for subsequent renewals** must apply for "**Temporary Coaching License 2ND-4TH Renewal**." Requirements: First Aid, CPR, School District recommendation and completion of initial coaching coursework as noted below.

PROFESSIONAL COACHING LICENSES - License issued for three years (\$50 fee)

- **Professional Certification:** - Must apply for a "Professional Coaching License" or "Professional Coaching License Renewal" as appropriate. **Initial** Professional Certification requires completion of all coaching coursework AND coach must have held a minimum of three (3) Temporary Coaching Licenses. Requirements for **Initial and Renewals**: First Aid, CPR, three years of evaluations/verification of experience.

COACHING COURSE OPTIONS:

There are two alternatives available for individuals to meet requirements for coaching coursework.

- **Option I** is provided through NYSED-approved providers and includes completion of: 1) Principles, Philosophy and Organization of Athletics in Education; 2) Health Sciences Applied to Coaching and 3) Theory & Techniques of Coaching (sport specific). **NOTE:** Monroe 2 BOCES in Spencerport, NY will no longer be providing classes under Option I effective the 2018-19 school year.
- **Option II** is provided through the National Federation of State High School Associations (NFHS) and is completed online at www.nfhslearn.com. Coursework includes completion of: 1) Level 1 Accredited Interscholastic Coach (AIC) program; and 2) Level 2 Certified Interscholastic Coach (CIC) program including completion of an internship in accordance with guidelines.

COACHING COURSES LISTED BELOW UNDER EITHER OPTION I OR OPTION II MUST BE COMPLETED WITHIN TWO (2) YEARS OF INITIAL APPOINTMENT TO COACH	
(Verification for completion should be provided to the RCO with identifying information for evaluation purposes)	
OPTION I	OPTION II – NFHS
<p>Course I: Principles, Philosophy and Organization of Athletics in Education completion</p>	<p>NFHS LEVEL 1 AIC - ACCREDITED INTERSCHOLASTIC COACH</p> <ul style="list-style-type: none"> a) Fundamentals of Coaching (NYS Specific) (\$35) b) First Aid, Health and Safety for Coaches (\$45) c) Concussion in Sports (Free) d) One sport-specific course of choice (Range \$35 to \$75; all courses can be found at www.nfhslearn.com)

COACHING COURSES LISTED BELOW MUST BE COMPLETED WITHIN FIVE (5) YEARS OF INITIAL APPOINTMENT TO COACH	
If the initial coaching course was completed under either Option I or II additional courses must be completed under same Option. (Verification of completion should be provided to the RCO with identifying information for evaluation purposes)	
OPTION I	OPTION II - NFHS
<p>Course II: Health Sciences Applied to Coaching</p> <p>Course III: Theory and Techniques of Coaching (sport specific)</p>	<p>NFHS LEVEL 2 CIC - CERTIFIED INTERSCHOLASTIC COACH</p> <ul style="list-style-type: none"> a) Fundamentals of Coaching (NYS Specific) (included in AIC) b) First Aid, Health and Safety for Coaches (included in AIC) c) Concussion in Sports (included in AIC) d) One sport-specific course of choice (included in AIC) e) Bullying, Hazing and Inappropriate Behaviors: (Free) f) Strength and Conditioning (\$50) g) Teaching and Modeling Behavior (\$20) h) Engaging Effectively with Parents (Free) i) Sportsmanship (Free) j) Sports Nutrition (Free) k) Heat Illness Prevention (Free) <p>Internship Evaluation Information Form: An internship (minimum of 30 hours) will include practical experience in a specific sport. This form is maintained at the district level and is NOT submitted to the State OTL. After the evaluation is completed a Coaching Internship Attestation" will be required.</p> <p>Internship Evaluation Attestation Form: Original statement must be completed and signed by the individual evaluating the coach (Athletic Director). Completed form is required for evaluation of INITIAL Professional Coaching Certification and will be submitted to the State OTL with the evaluation recommendation for issuance.</p>